Westfield Washington
PUBLIC LIBRARY

BOARD MEETING AGENDA
WEDNESDAY DECEMBER 11, 2024
EXECUTIVE SESSION*: 7:00 PM
REGULAR MEETING: IMMEDIATELY
FOLLOWING THE EXECUTIVE
SESSION MEETING ROOM A OR
ZOOM

Join Zoom Meeting
https://us02web.zoom.us/j/82518771761?pwd=ckI2N2hnZ3hQaEtKbDA4dGorbVU1QT09
Meeting ID: 825 1877 1761
Passcode: 596336

Executive Session Agenda*

1) Call to order
2) Executive Director Performance Review
3) Adjournment

*Executive Session is a closed session *IC5-14-1.5-5-6(b)(8)

Regular Meeting Agenda

1) Call to Order
2) Motion for approval of the November 13, 2024 regular board meeting minutes
3) Treasurer's Report
   a) November 2024 Bank Balances and Financial Report
   b) November 2024 Cash Flow report
   c) Review other November 2024 Financial Reports
   d) Motion to pay bills
4) Unfinished business
   a) Building Update
      i) HVAC Issue
      ii) Faulty Valves – Water damage
   b) Library Board President Report
   c) Westfield Library Foundation Report

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d) Director's Report
   i) Manager's Reports
   ii) Service Statistics
   iii) Building Report
      (1) Additional Building Projects Update
   iv) Personnel Report
      (1) Director's Performance Appraisal and Salary for 2025
      (2) 2025 Salary Schedule and 2025 pay rates effective on January 16, 2025, pay date
      (3) Staff Changes
e) **Policies and Procedures Updates**
5) New Business
   a) Operating Fund Appropriation Resolution
   b) Resolution for Blanket Appropriation Modification
   c) Resolution to Encumber 2024 Operating Funds
   d) 2025 Election of Officers
   e) 2025 Committee Appointments
   f) 2025 Payroll Dates
   g) 2025 Library Calendar
   h) Other
6) Audience to the Public
7) Adjournment

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