

# BOARD MEETING AGENDA WEDNESDAY JANUARY 15, 2025 (POSTPONED FROM JANUARY 8, 2025) REGULAR MEETING: 7:00 PM BOARD OF FINANCE MEETING: IMMEDIATELY FOLLOWING REGULAR BOARD MEETING

### Join Zoom Meeting

https://us02web.zoom.us/j/82518771761?pwd=ckl2N2hnZ3hQaEtKbDA4dGorbVUlQT09

## Meeting ID: 825 1877 1761

### **Passcode:** 596336

- 1) Call to order
- 2) Introduction of New Board Member Lori Tebbe
- 3) Motion for approval of the December 11, 2024 Executive Session and Regular Board Meeting minutes
- 4) Treasurer's Report
  - a) December 2024 Bank Balances and Financial Report
  - b) December 2024 Cash Flow report
  - c) Review other December 2024 Financial Reports
  - d) 2025 Financial, Cash Flow and Appropriation Reports
  - e) Motion to pay bills
- 5) Unfinished business
  - a) Library Board President Report
  - b) Westfield Library Foundation Report
  - c) Director's Report
    - i) Manager's Reports
    - ii) Service Statistics
    - iii) Building Report
      - (1) Additional Building Projects Update
    - iv) Personnel Report

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- (1) Staff Changes
- d) Policies and Procedures Updates
- e) Other
- 6) New Business
  - a) April 2025 Board Meeting
  - b) Resolution to Establish Non-Resident Fee 2025
  - c) Resolution to Pay bills with Prior Approval 2025
  - d) Internal Controls Policy Annual Notice 2025
  - e) Review WWPL Board Bylaws
  - f) Library Board Contact Sheet
  - g) PLAC report
  - h) Other
- 7) Audience to the Public
- 8) Adjournment

#### **Board of Finance Agenda**

- 1. Call to Order
- 2. Election of Officers
- 3. Review of Finance Policy
- 4. Register of Investments
- 5. Adjournment

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